



## American Board of Psychiatry and Neurology, Inc.

A Member Board of the American Board of Medical Specialties (ABMS)

### Application: 2025-26 Recipients

### Faculty Innovation in Education Award

Please complete and return this application and the requested materials to the ABPN by **August 20, 2024**, to:

Chair, Faculty Innovation in Education Award Committee

American Board of Psychiatry and Neurology  
7 Parkway North  
Deerfield, IL 60015

Applications may also be e-mailed to: [dshin@abpn.org](mailto:dshin@abpn.org)

Name:

Title:

Institution:

Address:

Address:

City:

State:

Zip code:

Phone:

Fax:

E-mail address:

### Applicant Information

1. Curriculum vitae
2. Personal statement (not to exceed 500 words) describing how the proposed project fits with and will advance your career goals and interests

### Project Proposal (not to exceed 2,500 words)

1. Project title
2. Executive summary (one paragraph)
3. Describe the aims and methods of the proposed project.

4. What significant issue(s) is/are addressed by the project? To what extent does the proposed project address an important problem or issue in neurology and/or psychiatry education (residency, fellowship, lifelong learning), assessment, or practice?
5. In what way is the project creative and innovative?
6. How will the impact of the project be assessed/evaluated?
7. How will the results of the project be disseminated to the field(s)? Specifically, how will educational products that are developed be disseminated/made available to the field(s)? If the innovation is based on specific technology (e.g., equipment, software), describe its availability to the field(s).
8. Budget: Provide a description of and justification for how the funds will be allocated. Budget categories typically include personnel (salary, fringe benefits); project costs (software, equipment); and participant costs (recruitment, honoraria). No indirect costs will be covered.
9. If appropriate, provide a statement that IRB exemption/approval will be obtained.
10. Timetable: Provide a timetable for completion of the project.

### **Letter(s) of Support**

1. Letter of support from department head or equivalent institutional authority guaranteeing that:
  - a. At least 20% of the applicant's time will be devoted to the project and other institutional resources necessary to carry out the project will be provided
  - b. The award will NOT be used for indirect costs. (The award is intended to cover salary, fringe benefits and other costs).
  - c. IRB exemption/approval will be obtained, if appropriate
2. If appropriate, additional letter(s) of support from key collaborators and/or other institutional figures, e.g., residency training director

The applicant should also read the COI/Disclosure Policies and Procedures for ABPN Award Applicants and complete the COI Disclosure/Attestation Form.

March 2024